

# WIVENHOE OCEAN RACING CLUB

Minutes of the Committee Meeting  
Held on Monday 31<sup>st</sup> March 2008 at 20.00 hrs  
At Royal British Legion Hall Wivenhoe

**Present:** Martyn Carrick, Laurence Knox, Dilly Meyer, Jayne Morgan, Brian O'Dell, Gerry Poulson, Anne Marie Pyett (*Minutes*), Kevin Read.

## **Extraordinary Meeting**

### **Appointment of New Officer**

LK said that at our last committee meeting – which GP was unable to attend – discussions were held on the appointment to the position of Treasurer. The committee made a decision at that time but held it over to be ratified by GP – GP asked if that decision had been unanimous, LK said that it was, GP therefore agreed with the decision of the committee. The appointment of Kevin Read as Treasurer of WORC was confirmed.

Kevin Read joined the meeting at 20.15.

LK welcomed KR to the meeting. KR asked if the committee was happy to agree his appointment. LK confirmed that the committee were unanimous in their approval of his appointment as the Treasurer of WORC. KR thanked all for voting him in and confirmed that he will be happy to give his best efforts to provide full and accurate accounts to the committee.

The main business of the evening was then resumed.

**Apologies** - None

### **Minutes of previous meeting:**

The minutes of the meeting held on 25<sup>th</sup> February were accepted and a copy of these minutes duly signed.

### **Matters Arising:**

LK said that with regard to the issue of children and pets being admitted to WORC he had, in the case of children, spoken to some members explaining the fire assessment's proviso that no children under the age of 16 – and no pets - should be admitted to the premises. LK suggested to MC that the children & pet issue be recorded in the WORC Spring Newsletter. **Action : MC**

### **Report on Treasury Matters:**

MC tabled a paper showing the results of recent bar stocktaking. One stocktake had been carried out of the stock in the bar on Friday 28<sup>th</sup> March with a further assessment following the WORC gathering on Sunday 30<sup>th</sup> March – the paper showed a surplus of £110. The paper was passed to KR.

LK said that DM had obtained the necessary papers to enable WORC to open a Club Account with Lloyds TSB. Cheques require two signatures; signatories to the new account to be KR, LK and DM. The account will be opened in Colchester – banking may be carried out at the University branch of Lloyds TSB. **Action: LK**

BOD said that as soon as this account has been set up a meeting should be arranged between KR and Chris Barrett to organise the transfer of monies from the Lloyds Regent Street branch, in which WORC funds are currently held, and the passing over of all relevant paperwork. It was agreed that a meeting would be arranged as soon as possible between CB and KR.  
**Action : BOD/KR**

GP asked if the WSFF £500 had yet been transferred to the WORC account (as agreed at the AGM in December 07). LK said that this had not yet been accomplished. LK also confirmed that the one off payment of £500 from WORC to the RBL in lieu of annual rent for the building had not yet been made. **Action: KR/CB**

LK will fill in the bank forms and arrange a meeting with Lloyds in Colchester to present the completed application. **Action : LK**

LK said that money collected at the £5 walk-in events (cash) is handed over immediately to the Treasurer. It was agreed that all cheques should be banked immediately.

### **Membership**

MC's previously circulated "sink or swim" list (see below) was discussed:  
*The following persons are re-submitting their applications which were put on hold at the February meeting.*

| <b>Name</b>               | <b>Proposer</b>       | <b>2<sup>nd</sup></b> |
|---------------------------|-----------------------|-----------------------|
| <i>Miss Donna Roberts</i> | <i>Martyn Carrick</i> | <i>L Knox</i>         |
| <i>Miss Nora Mulcahy</i>  | <i>Laurence Knox</i>  | <i>M Carrick</i>      |
| <i>Mr Stephen Clark</i>   | <i>Kevin Read</i>     | <i>M Carrick</i>      |

*The following applications have been made in the past month*

|                                      |                         |                  |
|--------------------------------------|-------------------------|------------------|
| <i>Mr Mark Frankland</i>             | <i>Desne Harrington</i> | <i>L Knox</i>    |
| <i>Mr Glen Widgery</i>               | <i>Zac Brightmore</i>   | <i>M Carrick</i> |
| <i>Brian &amp; Christine Johnson</i> | <i>Martyn Carrick</i>   | <i>L Knox</i>    |
| <i>Ron &amp; Ann Payne</i>           | <i>Nigel Eustace</i>    | <i>M Carrick</i> |

All seven applicants were agreed for membership.

### **Future Events 2008**

#### ***Annual Dinner – Friday 25<sup>th</sup> April***

BOD and GP confirmed that arrangements are all in place – the deposit has been paid to the caterers. GP and BOD said that the wine should be purchased immediately in order to take advantage of the Tesco 50% discounted offers running at present. 7 bottles of port have been purchased. After further discussions DM offered to purchase the wine and store it in a

cellar until the date. BOD will obtain red roses from the Co-op – possibly sponsored – for each table. Suitable bunting to decorate the room to be organised and Andy Stollery to be approached with regard to the installation of a spotlight. **Action BOD/GP/DM/MC**

BOD passed a cheque for £300 to the Treasurer which was a donation to the Annual Dinner fund from Colin and Sarah Scattergood. The committee wished to thank the Scattergoods for their generosity and it was agreed that the Commodore would write them a letter of appreciation; would thank them verbally in his address at the Dinner and that they should be offered free tickets for the Jazz event at a later date. **Action LK/MC**

MC confirmed that the speaker, Graham Parkin QC, had been booked and it was agreed that he and his partner should be provided with a meal – bringing the total number of attendees to 74 (owing to an oversight this is more than originally intended) all agreed this figure should not be exceeded.

MC tabled a list of attendee names. There will be 7 tables, seating 10 persons; it was agreed that a committee member should sit at the foot (head) of each table; and that each committee member should act as “wine waiter” to that table.

The format of the evening will be:

- “sparkling” reception on the lower floor on arrival;
- Dinner in upper room;
- Loyal Toast when the port has circulated – by youngest member of WORC;
- 10 minute break;
- Commodore to welcome our guest speaker;
- Guest speaker to propose a toast to WORC.

### ***Jazz at Lakeside – Sunday afternoon the 6<sup>th</sup> July***

Format of the day:

- Noon                      coaches leave Wivenhoe
- 12.30 – 1 pm            Reception
- 1.30 – 2.30              First jazz session
- 2.30                        BBQ
- 3.30 – 4.30              2<sup>nd</sup> jazz session
- End                         Coach to return

Cost will be £25 per head. DM is meeting with the theatre manager to finalise lighting and sound arrangements (we to arrange provision of the latter). Cost of staffing and lighting the theatre is £150.

Seating will accommodate 200 persons maximum at £25 per head this would raise £1,300 for the Leukaemia Charity. DM will design a poster and the university will display the poster to enable us to sell the rest of the tickets. Parking will be provided for the musicians.

### **Curry Lunch – 25<sup>th</sup> May**

It was suggested that we cast our net wider for cooks.

### **Regatta – Saturday 9<sup>th</sup> August - £30 per ticket**

The house committee met prior to the main committee meeting and confirmed that arrangements for the above two functions are ongoing and will be reported upon in more detail at our next meeting. MC said that Judith Chalmers have been booked for the evening.

### **Ties & Misc**

MC said that we have a large stock of club ties remaining to be sold - it was agreed that in future a supply will be kept behind the bar at all functions. GP suggested that we have a “tie drive” at the Curry Lunch – DM will endeavour to get a “tie” poster to put up at all functions. **Action MC/DM**

### **RBL Matters**

LK said that the next RBL social evening will be on Tuesday the 15 April. Three members of WORC (two of whom are also RBL members) are currently preparing drawings and a list of works that need to be carried out and costed. Once we have costings we can approach people to raise the necessary funds for such work. The RBL building is listed and we will apply for the various grants available in the future. When we have the costings and the results of the fire inspection from Legion HQ – certain works will be carried out immediately. KR raised the question of fire wardens, LK said we have someone on hand to be fire warden.

BOD said that he felt the building value for fire insurance should be raised from the current £250,000 to say £450,000. LK said that he and Jan Ward (RBL Treasurer) are studying the accounting/management systems of the RBL at present which seem extremely convoluted. He said that the Branch owns the building; we raise funds from the poppy appeal and from the downstairs bar for legion members on Thursday evenings. We are hoping to open this lower bar on other days of the week especially in summer (even putting tables & chairs outside). BOD said that on such evenings we could have an RBL campaign.

### **AOB**

BOD circulated a letter he had received from Roger Barrett upon his acceptance as a member of WORC.

GP said he hoped the transfer of the £500 from WSFF to WORC for RBL would be organised immediately the new bank account is opened.

LK would like to see something done for our troops as soon as the above is effected.

GP suggested we invite people from the Garrison to our WORC £5 drinks – all felt this to be a good idea which will be followed up. KR said that he plays cricket with the staff at Garrison “Glasshouse” and could mention this possibility to friends there.

LK said that perhaps we could also invite Police & Military officer students attending the University (and drew attention to Sir John Ashworth's letter on this subject). BOD felt networking with Garrison and Town & Gown links would be a good way to begin.

DM suggested a visit to Rowhedge RBL – brilliant idea – DM will arrange this.

**Action : DM**

**Date of next meeting**

The next committee meeting will be held on Monday 21<sup>st</sup> April. In future all committee meetings will take place in the Upper Room of the Royal British Legion building.

Signature of  
Commodore.....Date.....